



Village of St. Bernard Civil Service Commission

NOTICE OF COMPETITIVE EXAMINATION TO ESTABLISH AN ELIGIBILITY LIST FOR DUTY WITH THE ST. BERNARD SAFETY DEPARTMENT AS A FIREFIGHTER

A NON-REFUNDABLE APPLICATION FEE OF \$15.00 WILL BE CHARGED WHEN YOUR COMPLETED APPLICATION IS RETURNED TO CITY HALL.

Examination will consist of three parts: Written Exam, Assessment Exam, and Oral Interview.

WRITTEN EXAMINATION DATE: Saturday, February 25, 2023 at 9:00AM

PLACE & TIME: St. Bernard Municipal Building

120 Washington Avenue

Lower Level/Teen Center, (Entrance in back of building at bottom of driveway)

Test will begin promptly at 9:00AM.

Late arrivals will not be permitted to take test.

You will be given 90 minutes to take the examination.

Applications will be accepted at City Hall beginning Monday, January 30, 2023 through Friday, February 17, 2023, Monday through Friday 9AM - 5PM.

FOR THE APPLICATION:

1. The applicant must be a citizen of the United States.
2. The applicant must be a high school graduate.
3. The applicant must have a valid driver's license.
4. Veterans must attach a copy of proof of uniformed duty with the application.
5. **Candidates may receive advanced training credits provided he/she attaches documentation confirming he/she has been certified by the State of Ohio as a certified Firefighter and/or certified EMT/Paramedic.**
6. Anyone 18 years of age may apply to take the examination. No one shall be eligible to receive an appointment prior to their eighteenth (18th) birthday or past their forty-first (41st) birthday, unless they were originally appointed to a different department prior their forty-first (41st) birthday.
7. Returned application will be time-stamped by the Village Clerk to determine any tie breakers in scoring exams.

FOR THE EXAMINATION:

1. The applicant must present photo identification for admission to the examination facility.
2. Veterans must present the original proof of having served uniformed service on the day of the examination to be eligible for Military Service credit.
3. The maximum amount of points that can be added to any score, including military and advanced training credit, is 20%.

110 Washington Avenue, St. Bernard, Ohio 45217
(513) 242-7770 ext.7717 Fax: (513) 641-1840
Email: civilservice@cityofstbernard.org



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4. Passing grade for this examination will be 70%, not including military points or advanced training credits.

AFTER THE EXAMINATION:

1. Applicant must be willing to submit to the following: Background Check, Polygraph Test, Personal Interview, Psychological Examination, Physical Examination and Physical Agility Test (to be given first).

Additional Exam Information:

- The written exam shall be administered first. Following the written exam, the Civil Service Commission will select up to 15 candidates receiving a passing score. The top 5 Lateral Entry candidates will automatically advance in the process. The list will then be filled with the remaining top scoring candidates. To be eligible for Lateral Entry the candidate must meet the following criteria: Firefighter II, Paramedic and 2 years full-time experience with a municipal fire department, with no disciplinary action resulting in suspension or loss of pay within the last 12 months.
- The written exam will be worth 35% of the final grade. The assessment exam will be worth 35% of the final grade and the oral interview will be worth the remaining 30% of the final grade.
- The assessment exam will consist of 5 questions/scenarios and will be graded by three officers from the St. Bernard Fire Department.
- The oral interview will be conducted by a panel of six members and will consist of ten questions.

The Physical Agility Exam will be given on Saturday, March 18, 2023 by the St. Bernard Fire Department. Eligible candidates will be notified by email of their time slot once determined.